

Breana Welch
7142 Mahogany Drive
Hyattsville, MD 20785
Welchxb@gmail.com
(202) 604-3486

EDUCATION

Bowie State University, Bowie, MD
3.0 GPA

August 2015 - Present
Expected Bachelor's Degree May 2019

WORK EXPERIENCE

District Court of Maryland, Hyattsville, MD
Summer Intern Clerk

June 2017-August 2017

Prepare dockets or calendars of cases to be called, using typewriters or computers. Record case dispositions, court orders, and arrangements made for payment of court fees. Answer inquiries from the general public regarding judicial procedures, court appearances, trial dates, adjournments, outstanding warrants, summonses, subpoenas, witness fees, and payment of fines. Prepare and issue orders of the court, including probation orders, release documentation, sentencing information, and summonses. Prepare documents recording the outcomes of court proceedings.

The Judge Alexander Williams, Jr. Center for Education, Justice, & Ethics
Undergraduate Research Associate

August 2018- Present

Research various social justice issues to be utilized for lectures, programs, and events. Clientele include but are not limited to: underserved and disadvantaged populations of all ages, races, and sex, primarily within the State of Maryland.

EXTRACURRICULAR ACTIVITIES

Bowie State University, Bowie, MD
Vice President-Elect, Criminal Justice Club

August 2018

Plan and implement monthly "brain storming" series, plan and implement community service/volunteer opportunities for members, assist the President in his/her duties, preside over meetings in the absence of the President, assume the office of the President in their absence, vacancy, resignation or dismissal.

Bowie State University, Bowie, MD
Manager, Men's Basketball Team

October 2015 – Present

Organized team apparel; retrieve statistical data for coaches; ensure adequate practice equipment; provide hydration for players.

Bowie State University, Bowie, MD
Secretary, Criminal Justice Club

May 2016- May 2018

The Secretary is responsible for recording club meetings and events. At a minimum, the record should be in written form. The Secretary is also responsible for identifying and coordinating opportunities for communication to members. This includes the use of club flyers, emails, club website and other forms as deemed appropriate.